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**ABC Contractors Inc****TELEPHONE CALL**

55 Main Street  
Sometown, PA 99999

**Phone:** (555) 555-5555  
**Fax:** (555) 555-5555

**Log No.** 1

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**SUBJECT:** Telephone Call

**PROJECT:** Sample Project  
Sample Project #1

**STATUS:** Closed  
**DATE:** 07/10/2002  
**TIME:** 3:04 PM  
**RESPONSE REQ:**  
**RESPONDED:**

**TO:**

**COMPANY NAME:** ABC Contractors  
**CONTACT NAME:** Cory Smith  
**PHONE:** (555) 555-9999

**FROM:**

**COMPANY NAME:** Architects R Us  
**CONTACT NAME:** Jane Doe  
**PHONE:** 555-555-9874

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**Notes:** Jane called to let you know she received your drawing changes.