## **CHANGE ORDER**

OWNER
ARCHITECT
CONTRACTOR
FIELD
OTHER

X X X X

PROJECT: New High School

New High School on 678 Ave.

123 Oak St.

Oaktown, PA 18888

TO: Attn: Jim Owner

123 Owners Inc. 123 Oak St.

Oaktown, PA 18888

Phone:555-555-1111 Fax:555-555-2222

CHANGE ORDER #:

CHANGE ORDER DATE:

06/27/2005

123456789

3

PROJECT #s:

DATE OF CONTRACT:

05/06/2005

FOR:

Change Order

## The Contract is changed as follows:

CHANGE ORDER DESCRIPTION

The original Contract Sum was		\$7,000.00
The net change by previously authorized Change Orders is		\$0.00
The Contract Sum prior to this Change Order was		\$7,000.00
The Contract Sum will be increased by this Change Order in the amount of		\$202.48
The new Contract Sum including this Change Order will be		\$7,202.48
The Contract Time will be decreased by	zero	0 days.

The date of Substantial Completion as of this Change Order therefore is

## Not valid until signed by all parties below.

05/05/2005

DATE

Architects Unlimited	xyz Contractor	999 Customer
ARCHITECT	CONTRACTOR	OWNER
200 Peacock Lane	123 Azalea Way	123 Some St.
ADDRESS	ADDRESS	ADDRESS
Graytown, PA 19777	Wyomissing, PA 19610	Myville, PA 19999
BY (Signature)	BY (Signature)	BY (Signature)
Gordon Arcitecticus	Bill Burns	Alice Hornby
(Typed Name)	(Typed Name)	(Typed Name)

05/06/2005

DATE

05/07/2005

DATE