

Fortune Company**CHANGE ORDER**

44 Fortune Way
 Sometown, PA 19888

Phone: (888)888-8881
 Fax: (888)888-8882

No. 3

TITLE: Change Order

DATE: 06/27/2005

PROJECT: New High School on 678 Ave.

TO: Attn: Jim Owner
 123 Owners Inc.
 123 Oak St.
 Oaktown, PA 18888
 Phone:555-555-1111 Fax:555-555-2222

CONTRACT/PO: 123456789

CONTRACT DATE: 05/06/2005

STARTED: 06/01/2005

COMPLETED:

REQUIRED: 06/25/2005

DESCRIPTION

CHANGE ORDER DESCRIPTION

Num	Item	Description	Ref	Qty	Unit	Unit Price	Amount
1	aaa	aaa description	ref # 10	16.000	Gal.	0.56	8.96
2	bbb	bbb description	ref # 11	26.000	Gal.	0.57	14.82
3	ccc	ccc description	ref # 12	36.000	Gal.	1.68	60.48
4	ddd	ddd description	ref # 13	46.000	Gal.	1.79	82.34
Item Total:							\$166.60
Shipping:							\$35.88
Total:							\$202.48

The original Contract Sum was \$7,000.00
 The net change by previously authorized Change Orders is \$0.00
 The Contract Sum prior to this Change Order was \$7,000.00
 The Contract Sum will be increased by this Change Order in the amount of \$202.48
 The new Contract Sum including this Change Order will be \$7,202.48
 The Contract Time will be decreased by Zero 0 days
 The date of Substantial Completion as of this Change Order therefore is

ACCEPTED

123 Owners Inc.

Fortune Company

By: _____
 Jim Owner

By: _____
 Joseph Fortune

By: _____

Date: _____

Date: _____

Date: _____