



PUBLIC WORKS PAYROLL REPORTING FORM

NAME OF CONTRACTOR: **Sample Company** CONTRACTORS LICENSE NO.: **1000023456** ADDRESS: **55 Lakeview Drive Sometown, US 55555-5555**
 OR SUBCONTRACTOR: SPECIALTY LICENSE NO.: **123456**

PAYROLL NO: **1** FOR WEEK ENDING: **09/21/2018** SELF-INSURED CERTIFICATE NO.: **78901234** PROJECT OR CONTRACT NO: **22354**
 WORKERS COMPENSATION POLICY NO.: **cv-gfh46793125** PROJECT AND LOCATION: **Sample Project 1 - Sample project for demonstration only 2500 Canyon Drive Anywhere, US 55555-5555**

(1) NAME, ADDRESS, AND SOCIAL SECURITY NUMBER OF EMPLOYEE	(2) # EX	(3) WORK CLASSIFICATION	(4) DAY							(5) TOTAL HOURS	(6) HOURLY RATE OF PAY	(7) GROSS AMOUNT EARNED		(8) DEDUCTIONS, CONTRIBUTIONS, AND PAYMENTS							(9) NET WGS PAID FOR WEEK CHECK NO.			
			Sa	Su	Mo	Tu	We	Th	Fr					FEDERAL TAX	FICA (SOCSEC.)	STATE TAX	LOCAL TAX	OTHER TAX	OTHER* DED	TOTAL DED				
			DATE											THIS PROJECT	ALL PROJECTS	MED	PENS	INS	DIS	VAC			UNION	CASH
			09/15	09/16	09/17	09/18	09/19	09/20	09/21					HOURS WORKED EACH DAY										
Jane Doe 71 Pineapple Lane Sometown, US 12345 P:530-555-6521 S:xxx-xx-5555	0	Heavy Highway Labor	S	0	0	8	8	8	8	8	40	31.00	THIS PROJECT	ALL PROJECTS	179.06	94.86	61.85	0.00	0.00	52.00	387.77	852.23	6241	
			O	0	0	0	0	0	0	0	0	0	44.00	1240.00	1240.00	60.00	100.00	120.00	0.00	120.00	0.00			200.00
Johnny Doe PO Box 111 Sometown, US 95545 P:530-555-6931 S:xxx-xx-4444	2	Laborer	S	0	0	8	0	8	0	8	24	25.00	THIS PROJECT	ALL PROJECTS	72.63	80.17	32.17	10.48	0.63	52.40	248.48	799.52	6242	
			O	0	0	0	0	0	0	0	0	0	37.50	600.00	1048.00	72.00	72.00	72.00	72.00	72.00	0.00			0.00
Susan Anthony 711 Patriot Way Sometown, US 95545 P:530-555-0711 S:xxx-xx-5435	4	Truck Driver	S	0	0	8	8	8	8	8	40	25.00	THIS PROJECT	ALL PROJECTS	41.71	76.50	27.32	0.00	0.00	50.00	195.53	804.47	6243	
			O	0	0	0	0	0	0	0	0	0	37.50	1000.00	1000.00	120.00	120.00	120.00	120.00	120.00	0.00			0.00
Tom Jones 36 Mimosa Lane Sometown, US 95545 P:530-555-7412 S:xxx-xx-2323	2	Heavy Equipment Operator	S	0	0	8	8	8	8	8	40	28.00	THIS PROJECT	ALL PROJECTS	81.27	85.68	68.73	8.44	0.00	33.60	277.72	842.28	6244	
			O	0	0	0	0	0	0	0	0	0	42.00	1120.00	1120.00	60.00	100.00	120.00	0.00	120.00	0.00			0.00
			S									THIS PROJECT	ALL PROJECTS											
			O																					

NOTICE TO PUBLIC ENTITY

For Privacy Considerations

Fold back along dotted line prior to copying for release to general public (private persons).

I, John Smith, the undersigned, am the
(Name – print)

President with the authority to act for and on behalf of
(Position in Business)

Sample Company, certify under penalty of perjury
(Name of business and/or contractor)

that the records or copies thereof submitted and consisting of _____
(Description, Number of Pages)

are the originals or true, full, and correct copies of the originals which depict the payroll record(s)
of the actual disbursements by way of cash, check, or whatever form to the individual or
individuals named.

Date: 09/24/2018 Signature: John Smith

A public entity may require a more strict and/or more extensive form of certification.