

# CHANGE ORDER

CONTRACTOR	<input checked="" type="checkbox"/>
ARCHITECT	<input checked="" type="checkbox"/>
SUBCONTRACTOR	<input checked="" type="checkbox"/>
FIELD	<input type="checkbox"/>
OTHER	<input type="checkbox"/>

PROJECT: Sample Project 1 Sample Project 1 2500 Canyon Drive Anywhere, PA 55555-5555	CHANGE ORDER #:	1
	CHANGE ORDER DATE:	06/01/2012
	PROJECT #s:	555-555
TO: General Contractors, Inc. 7200 Seaview Terrace Anywhere, US 55555-6987	DATE OF CONTRACT:	04/01/2012
	FOR:	Sample Project

The Contract is changed as follows:

The following items were approved as noted

The original Contract Sum was	\$65,000.00
The net change by previously authorized Change Orders is	\$0.00
The Contract Sum prior to this Change Order was	\$65,000.00
The Contract Sum will be increased by this Change Order in the amount of	\$2,000.00
The new Contract Sum including this Change Order will be	\$67,000.00
The Contract Time will be increased by	0 days.
The date of Substantial Completion as of this Change Order therefore is	Unchanged

**Not valid until signed by all parties below.**

Architects R Us <b>ARCHITECT</b>	General Contractors, Inc. <b>SUBCONTRACTOR</b>	ABC Company <b>CONTRACTOR</b>
243 Terrace Way <b>ADDRESS</b>	7200 Seaview Terrace <b>ADDRESS</b>	2250 Skyline Drive <b>ADDRESS</b>
Sometown, US 55555-2345	Anywhere, US 55555-6987	Sometown, US 55555-5555
<u>BY (Signature)</u> Jane Doe <i>(Typed Name)</i>	<u>BY (Signature)</u> Greg Towne <i>(Typed Name)</i>	<u>BY (Signature)</u> Tom Jones <i>(Typed Name)</i>
<b>DATE</b> 06/01/2012	<b>DATE</b> 06/01/2012	<b>DATE</b> 06/01/2012