



# Quantum Software Solutions

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## Powerful tools for serious contractors

The Quantum Project Manager Suite is simple to use and easy to implement. But it's a high-powered, serious contractor's tool.

Simple, integrated and flexible

Easy point & click operation

Saves time and improves accuracy

All calculations done automatically

No more hassles filling out forms by hand

Time saving QuickBooks integration features

Create PDF or RTF files from any report and quickly email those files

Password protected for added security

Requires Windows XP with Service Pack 2, Windows Server 2003 with SP1 or later (Vista/7/2008).

Network ready

One year of Premium Technical Support included



## Smart tools for smart contractors.

In the contracting business, eliminating costs means increased profits. For contractors of all sizes, streamlining the creation and management of the information necessary for filings, reporting and project management is an excellent opportunity to reduce costs and improve efficiency.

The Quantum Project Manager Suite was engineered to manage and track all of your project needs with ease. With Quantum Project Manager, you can produce estimates and bid proposals for a project, complete contract documents, generate progress billing payment applications, print certified payroll reports and create and track all of your communications along the way—all with one simple, easy-to-use tool.

With our new Version, Quantum Project Manager has even more contractor-friendly features! We've added a number of new features including a new reminder system, to do list, customizable user-defined documents (up to 8 with samples provided) and more. Also remember that the Quantum Project Manager Suite integrates with QuickBooks™ Pro or higher\* (versions 2007 or higher) and has the ability to import employees, time cards, and other related payroll information from QuickBooks™. You can even import companies from your QuickBooks™ customers and vendors, and also post invoices to QuickBooks™.

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## Modular. Flexible. Easy to Use.

The Quantum Project Manager Suite features a flexible modular design that lets you customize how you want to work. And while the Quantum Project Manager programs are designed to work together, each program can be used independently.

Every program in the Quantum Project Manager Suite is intuitive and easy to use. Every Quantum Project Manager program uses easy to understand input screens that are a breeze to fill out. It also maintains all of your information, eliminates manual calculation errors and allows you to make changes and re-print any document or report in a snap. And because Quantum Project Manager Suite integrates smoothly with QuickBooks™ Pro, your whole business management process is streamlined and incredibly functional. In fact, at every turn, Quantum Project Manager simplifies and speeds up the process for you, saving you time and money every day of the year.

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## **Contractor Billing made easy!**

Manage your progress billing payment applications quickly and easily with Quantum Project Manager's Contractor Billing program. No more key stroking and math errors from manual calculations. With Quantum Project Manager, you'll save countless hours now spent filling out forms, doing manual calculations and tracking charges and changes. And that translates into lower costs and more time to grow and profitably build your business.

The Contractor Billing program handles all retainage calculations and has options for sales tax, unit pricing, and tracking accounts receivable. It's easy to complete the application for payment, continuation page, schedule of values, change orders, remaining balance worksheet, list of subcontractors, sworn statements, schedules, Gantt charts, task lists and other project reports and forms. You can print to plain paper formats or to pre-printed AIA\* documents—even create and customize a warranty document or four different types of waivers and releases that can be conditional or unconditional and based on a progress or final payment. You can create PDF or RTF files from any report, and you can email your payment applications with a few clicks of the mouse. There are also several other AIA\* documents supported by the Contractor Billing program. You can even post invoices to QuickBooks™ Pro or higher (version 2007 or higher) and import companies from QuickBooks™ customer and vendor lists. And combined with the Contract Documents program, you can create a variety of additional pre-printed AIA\* contract documents.

Note: The Contractor Billing program has some plain paper billing documents that may meet your billing needs. The Contractor Billing program also prints information onto pre-printed original AIA\* Contract Documents, which users must purchase from AIA\*. This program does not generate any original AIA\* Contract Documents.

\* AIA is a registered Trademark of the American Institute of Architects

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## **Certified Payroll Reports as easy as 1, 2, 3.**

Quantum Project Manager's Certified Payroll Reports program was designed to collect weekly hourly time card information and print the certified payroll reports. The program will print a certified payroll report on plain paper on your printer, or you can create PDF or RTF files that can be easily emailed. You can also submit certain forms electronically. It prints the U.S. Department of Labor WH-347 certified payroll report and the WH-348 certification page or statement of compliance. In addition, the program includes (at no additional cost) a number of other state specific or city versions of the certified payroll report form including CA, CT, DE, IA, IL, KY, MA, MI, MN, MO, NJ, NM, NV, NY, OH, PA, RI, WA, and WI. There are a number of other project labor, fringe benefit, employment utilization and payroll analysis reports provided as well. All data and reports are saved by project and can be easily edited and reprinted. Using this program will save you lots of time and will create the certified payroll reports in the format required so that you get paid on time!

Additionally, the Certified Payroll Reports program now has the ability to import employees, time cards\*, and other related payroll information directly from QuickBooks™ Pro or higher (version 2007 or higher) eliminating the need for double entry. You can also import companies from your QuickBooks™ customer and vendor lists.

\* Certain QuickBooks™ requirements and limitations apply. For example, to import time cards, you must use QuickBooks™ to do your payroll (weekly payroll period only). If you enter weekly timesheets, you must use separate payroll items or service items to identify the prevailing wage work classifications. Please contact us for more information.

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## **Estimating that's fast, accurate, flexible.**

Quantum Project Manager's Estimating program enables you to quickly and easily create estimates for your projects in a variety of ways. The Estimating program was developed with the flexibility to allow a user to create a simple estimate with basic information or a more detailed estimate based on more complex conditions and calculations.

Whether you're creating a simple or a very detailed estimate, Quantum Project Manager Estimating lets you add various markups, tax situations, bond allocations, etc. Plus, you can change these options in a snap to analyze different scenarios for your proposal in seconds. You can copy previous proposals from the same or another project to quickly create and edit a new proposal. You can even have several different proposals for the same job.

The Estimating program allows you to print reports that are as simple or as detailed as you need—from a basic summary estimate to reports that provide for every line item in detail. You can group the totals on these reports at several different levels. You can generate proposals in a number of formats with options to allow for outstanding flexibility. You can also create PDF or RTF files giving you the capability to easily email the files or even make additional changes in another program such as your word processor.

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## Communications made easy!

Quantum Project Manager's Communications program was designed to create, print, and accurately track all of your documents and communications regarding your projects. Document and log types include RFIs, Notices, Material logs, Transmittals, Submittals, Letters, Proposals, Waivers and Releases, Insurance and Insurance Notices, Punch Lists, Meeting Minutes, Schedules, Daily Reports, Telephone Log, Correspondence Sent/Received Log. You can print your documents on plain paper or to your letterhead right on your printer. You can create your own customized letterhead with your own graphics and text. Also creating PDF or RTF files from any document or report and emailing the file attachments is as simple as a click of the mouse. Or you can create Microsoft Word documents using customizable templates (Microsoft Word required).

- Enter and track the status of your documents with ease, and includes a variety of logs and status reports
- Notices include options for a bulletin, change in condition, change sketches, non-compliance notice, facsimile, and memorandum
- Material log to track material quantities, costs and important dates
- Transmittals include options to indicate what item(s) are being sent, how they are being sent (e.g., attached or under separate cover), and what action is being taken
- Submittals allow you to track and log important dates (received, sent to, returned by, & forwarded to) and list items that are being sent
- Proposals include proposed change order, change order request, request for proposal, and estimate
- Waiver and Release document verbiage is customizable and the formats include both conditional and unconditional as well as progress or final payment options
- The Letters capability includes rich text editing to include many word processing features
- Scheduling includes a task list, Gantt charts, and a work order report

In all, Quantum Project Manager Communications helps you quickly and easily create, print, and email your reports and documents as well as follow important job information and critical dates pertaining to your projects.

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## Contract Documents legal-ease.

Contract documents are an important part of every project. Quantum Project Manager's Contract Documents program is designed to track and generate various contract documents including contracts, purchase orders, proposals, change orders, schedules and waivers and releases. Create, track, and enter change orders for each contract and/or purchase order and print log and status reports or sworn statements. Create and track proposal documents that include Proposed Change Order, Change Order Request, Request for Proposal, and Estimate. Create, customize, and track four different types of waiver and release documents that include Conditional Waiver and Release Upon Progress Payment, Unconditional Waiver and Release Upon Progress Payment, Conditional Waiver and Release Upon Final Payment, and Unconditional Waiver and Release Upon Final Payment. Also use customizable MS Word templates for added flexibility and control.

This program will also collect and store information necessary to fill out many original AIA\* Contract Documents. Combined with the Contractor Billing program, you can print to additional pre-printed AIA\* document types like those used throughout the billing process. Say good-bye to manual forms. Say good-bye to your typewriter. With the Contract Documents program, all your AIA\* contract information is stored electronically. Then, when you need to make a change, you simply edit your information and reprint the contract. Simple. Fast. Easy. And accurate.

Note: The Contract Documents Program prints information onto original AIA\* Contract Documents, which users must purchase from AIA\*. This program does not generate any original AIA\* Contract Documents.

\* AIA is a registered Trademark of the American Institute of Architects.

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## What's Next?

Quantum Project Manager has been field tested and proven in thousands of companies in virtually every area of contracting. With each new release, we continue to refine and expand Quantum Project Manager's capabilities and responsiveness. We listen to our customers and deliver required functionality to keep pace with the industry. With the Quantum Project Manager, you have a partner who is there when you need them and is responsive to your needs.

**Bottom line:** the Quantum Project Manager Suite provides serious tools for serious contractors. For more information, visit [www.quantumss.com](http://www.quantumss.com) , email [sales@quantumss.com](mailto:sales@quantumss.com) or call 1-800-894-1278.