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Features and benefits

Enter and track the status of your documents with ease, includes and a variety of logs and status reports

Notices include options for a bulletin, change in condition, change sketches, non-compliance notice, facsimile, and memorandum

Transmittals include options to indicate what item(s) are included, how they are being sent (e.g., attached or under separate cover), and what action is being taken

Submittals allow you to track and log important dates (received, sent to, returned by, & forwarded to) and list items that are being sent

Proposals include proposed change order, change order request, request for proposal, and estimate

Material Log allows you to track material quantities, costs and important dates

Waiver and Release document verbiage is customizable and the formats include both conditional and unconditional as well as progress or final payment options

Scheduling includes a task list, Gantt charts and a work order report

Communications: Made Easy

Quantum Project Manager's Communications program was designed to create, print, and accurately track all of your documents and communications regarding your projects. Document and log types include RFIs, Notices, Transmittals, Submittals, Letters, Proposals, Waivers and Releases, Insurance and Insurance Notices, Punch Lists, Material Log, Meeting Minutes, Schedules and Gantt Charts, Daily Reports, Telephone Log, Correspondence Sent Log, Correspondence Received Log and Warranty Log. You can print your documents on plain paper or to your letterhead right on your printer. You can create your own customized letterhead with your own graphics and text. Also creating PDF or RTF files from any document or report and emailing the file attachments is as simple as a click of the mouse. Or you can create Microsoft Word documents using customizable templates (Microsoft Word required).

The Quantum Project Manager Suite

Flexible, easy-to-use tools for serious contractors

The Quantum Project Manager Suite was engineered to manage and track all of your project needs with ease. With Quantum Project Manager, you can produce estimates and bid proposals for a project, complete contract documents, generate progress billing payment applications, print certified payroll reports and create and track all your communications along the way—all with one simple, easy-to-use tool. And while the Quantum Project Manager programs are designed to work together, each program can be used independently.

Bottom line: The Quantum Project Manager Suite provides serious tools for serious contractors. For more information, visit www.quantumss.com, email sales@quantumss.com or call **800-894-1278**.

